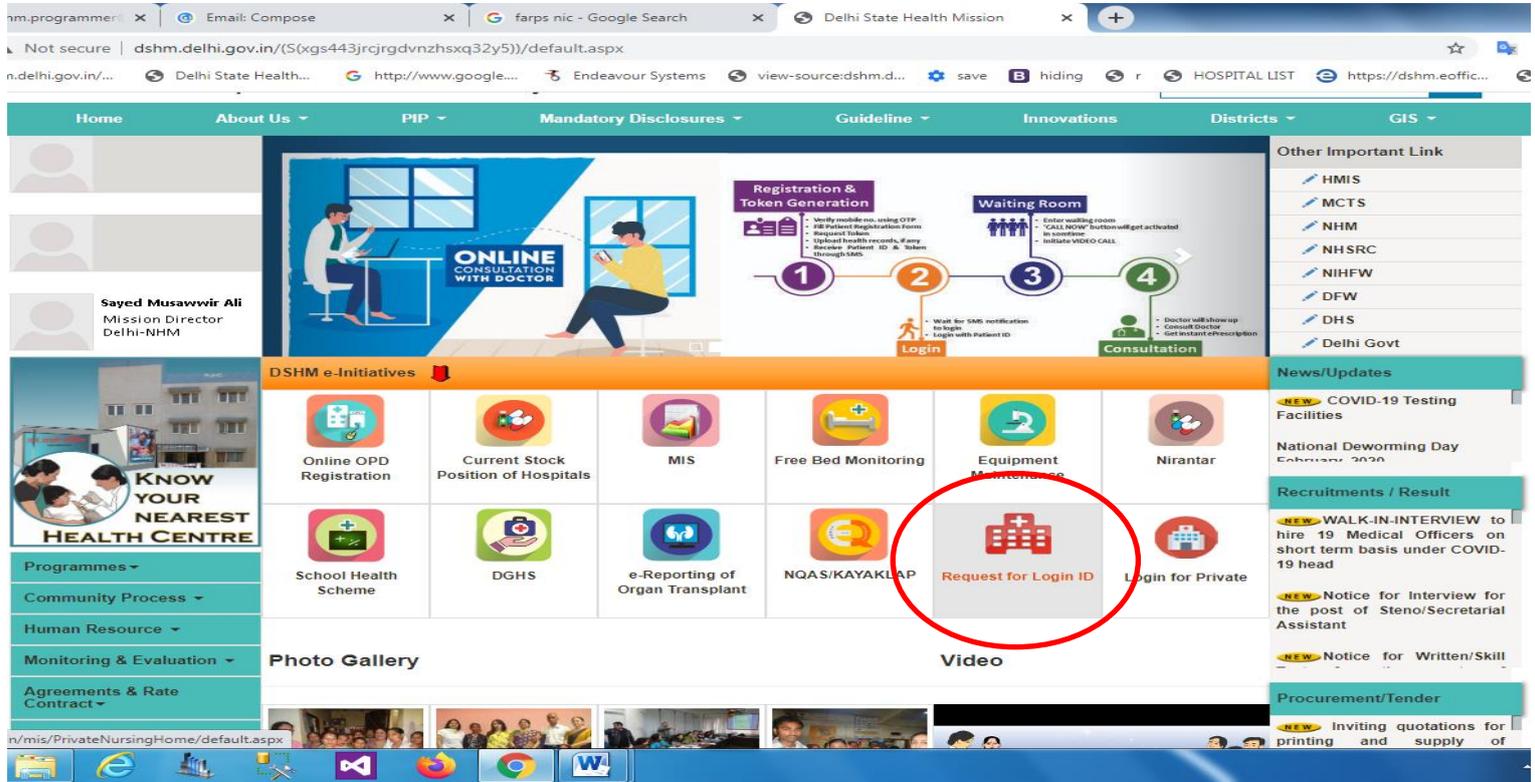


User Manual for Collection of HR for Private Clinics:-

How to Register:-

For registration Clinics first browse the DSHM website URL <https://www.dsh.m.delhi.gov.in> and click on “Request for Login Id” icon under DSHM e- initiatives.



After clicking this icon, following screen will appear.

In above screen user type the valid DMC Registration number, Select the District name from the drop down list, Name Address , Contact number of clinic, name of owner and mobile number of owner and valid email id for Login Id password and future reference. At the last they click on Check box for verifying the details of clinic and finally click on Submit button.

Request form for Generation of login ids for Private Clinic

All fields marked with (*) are mandatory

DMC Registration Number of the owner*

District Name

Name of Private Clinic*

Address of Private Clinic*

Medicine System*

Name of Owner*

Mobile Number of Owner*

Email Id of Clinic for future Reference* (for login id and password)

The DMC registration number and the information furnished above are correct. I shall be liable to action in case of any false/incorrect information.

After clicking that button a thanks page will displayed:-

Your request has been recieved.

d password before closing. You can use this login id and password to ac

Your Login Credentials

Mobile No	4646464646
Email	dshmttestmail@gmail.com
Login Id	pc20204
Password	16Bxy39XWU4

[Click Here for Login](#)

User note that Id and Password for Login to the System.

How to Login:-

User first browse the DSHM website URL <https://www.dshmdelhi.gov.in> and click on “Login for Private” Icon under DSHM e- initiatives.

The screenshot shows the DSHM website homepage. The navigation bar includes Home, About Us, PIP, Mandatory Disclosures, Guideline, Innovations, Districts, and GIS. The main content area features a large banner for 'ONLINE CONSULTATION WITH DOCTOR' and a flowchart for 'Registration & Token Generation' with steps: 1. Verify mobile no., using OTP; 2. Fill Patient Registration Form; 3. Upload Health records; 4. Receive Patient ID & Token through SMS. Below the banner is a grid of 'DSHM e-Initiatives' including Online OPD Registration, Current Stock Position of Hospitals, MIS, Free Bed Monitoring, Equipment Maintenance, Nirantar, School Health Scheme, DGHS, e-Reporting of Organ Transplant, and NQAS/KAYAKLAP. The 'Login for Private' button is circled in red. Other buttons include 'Request for Login ID' and 'Nirantar'. The right sidebar contains 'Other Important Link' (HMIS, MCTS, NHM, NHRSC, NIHFV, DFW, DHS, Delhi Govt), 'News/Updates' (COVID-19 Testing Facilities, National Demowing Day February 2020), 'Recruitments / Result' (WALK-IN-INTERVIEW to hire 19 Medical Officers on short term basis under COVID-19 he d, Notice for Interview for the post of Steno/Secretarial Assistant, Notice for Written/Skill), and 'Procurement/Tender' (Inviting quotations for printing and supply of).

Type user id, Password and captcha click on Login button. After login following screen will appear:-

The screenshot shows the 'SAI NURSING HOME' login page. The page title is 'SAI NURSING HOME' and the subtitle is 'Guideline for filling the employee details'. There is a 'Logout' button in the top right corner. The form contains two input fields: 'Postal Code*' with the value '110096' and 'Type of Institution*' with the value 'Nursing Homes'. Below these fields is an 'Update' button. At the bottom of the form, there is a yellow button with a plus sign and the text 'Add New Employee', which is circled in red.

Here user fills the postal code of the institution and type of the institution from the drop down list, and click on update button.

After filling the institution details user enter the details of health care worker one by one using  button, after clicking that button following page will appear:-

Add New Employee:

Beneficiary Name*:	<input type="text"/>	Gender*:	Male
Category of Health Worker*:	Select		
Photo ID Type (except Aadhaar)*:	Select	Photo ID Number*:	<input type="text"/>
Day of Birth*:	Select	Month Of Birth*:	Select
Year of Birth*:	Select	Mobile Number*:	<input type="text"/>
Mobile Number Belongs To*:	Select	Postal Code*:	<input type="text"/>
Employee ID:	<input type="text"/>	Employee From:	Select
Can Health Worker be a potential Vaccinator*:	<input checked="" type="radio"/> Yes <input type="radio"/> No		

Here user enters the Beneficiary name, Gender, Category of health worker, type of ID proof and Id number date of Birth, mobile number , employee ID of Health care worker and if health worker be a potential Vaccinator then select yes otherwise no and at the last click on Save button.

After clicking save button following screen will appear:-

Delhi State Health Mission x https://dshm.delhi.gov.in/ x https://dshm.delhi.gov.in/ x Email: Inbox (380) x Fwd: regarding reset of pa... x Welcome to eOffice Soluti... x

dshm.delhi.gov.in/mis/(S(n4c5g5n2pwdxjqksmfiqh05))/PrivateClinic/PrivateClinicVerificationList.aspx

JainClinic Guideline for filling the employee details [Logout](#)

Postal Code*: 784545

Type of Institution*: Corporate Hospitals

Employee Verified List:

S.No	Beneficiary Name	Gender	Category of Health Worker	Photo ID Type	Photo ID No	Date of Birth	Mobile Number	Mobile Number Belongs To	Postal Code	Employee ID	Can Health Worker be a potential Vaccinator?	
1	Test123	M	Clerical/Administrative Staff	Driving License	123456	1-1-1932	9818999999	Self	110014	1	Yes	<input type="button" value="Delete"/>
2	Test6	M	Field Level Health Workers	Driving License	136556544	2-2-1929	9841222223	Self	122588	1	Yes	<input type="button" value="Delete"/>
3	Ramesh Sharma	M	Clerical/Administrative Staff	Driving License	625456zvcz	5-1-1958	9656549754	Self	110001	1	Yes	<input type="button" value="Delete"/>
4	Minakshi Kumari	F	Medical Officers	PAN Card	65dsafj452	14-7-1938	9544567616	Family	110001	1	Yes	<input type="button" value="Delete"/>
5	Swinka	F	Medical Officers	Driving License	55555222	2-1-1933	9999999999	Self	111111	1	Yes	<input type="button" value="Delete"/>

The entries made above are correct. Any false entries shall result in strict action by Nursing Home Cell against my institution.

17:34 17-11-2020

In above screen list of employees are reflected which are created by the Clinic one by one. When all employees are entered of the clinic user click on the checkbox **“The entries made above are correct. Any false entries shall result in strict action by Delhi Medical council (DMC) against my institution”** for verification.

And at the last user click on Final Submit button. After clicking that user can't add any employee.